



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM OCTOBER 2011 TO JANUARY 2012

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 41

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For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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Brighton & Hove City Council Forward Plan October to January

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DECISIONS ANTICIPATED FOR OCTOBER 2011					
ETSC MM 23991	04/10/11	All Wards Highways Winter Service Plan 2011-12 To seek approval for the highways winter service plan 2011-12	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Environment & Sustainability	Extensive consultation 2010 via ECSOSC and highways liaison with Sussex Resilience Forum, Major Incident Managers, partner agencies including emergency services, NHS, bus company, southern rail. Annually plan sent to relevant agencies and other council services	Christina Liassides Tel: 29-2036

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ETSC MM 22132	04/10/11	Brunswick & Adelaide; Central Hove; East Brighton; Goldsmid; Hangleton & Knoll; Hanover & Elm Grove; Hollingdean & Stanmer; Hove Park; Moulsecoomb & Bevendean; North Portslade; Patcham; Preston Park; Queen's Park; Regency; Rottingdean Coastal; South Portslade; St Peter's & North Laine; Westbourne; Wish; Withdean; Woodingdean Citywide Amendment Traffic Order To seek Cabinet Member Approval for the officer recommendations	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Transport & Public Realm Edition 38 (July - October 2011)	Internal & External stakeholders, through formal traffic order.	Charles Field Tel: 29-3329
ETSC MM 23593	04/10/11	All Wards City-Wide Parking Review To seek Cabinet Member Approval for a City-wide review of parking management.	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Transport & Public Realm Edition 39 (August - November) 2011	Internal & External stakeholders, Cabinet Member, City partnerships, elected members and Overview & Scrutiny.	Owen McElroy Tel: 29-0368

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ETSC MM 24045	04/10/11	Hove Park; Goldsmid Old Shoreham Road (OSR) cycle facilities - Results of Consultation and Recommendations To seek approval from the Cabinet Member for permission to proceed.	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Transport & Public Realm	Members will be informed of the outcome of consultation findings which closed on 18th September 2011.	Abby Hone Tel: 29-3813
CAB 23471	13/10/11	All Wards East Sussex and Brighton & Hove Revised Waste and Minerals Core Strategy To approve the Revised Waste and Minerals Core Strategy and supporting documents, including the Sustainability Appraisal, to go out for six weeks of public consultation.	Cabinet Cabinet Member for Planning, Employment, Economy & Regeneration Edition 39 (August - November) 2011	Public Consultation due to be held for six weeks in October/ November pending Cabinet approval.	Mike Holford Tel: 29-2501

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CAB 23540	13/10/11	<p>St Peter's & North Laine; Withdean Sports Facilities Management Contract - Capital Investment Proposals</p> <p>To seek Cabinet approval for the capital investment schemes at Withdean Sports Complex and Prince Regent Swimming Complex.</p>	<p>Cabinet Cabinet Member for Culture, Recreation & Tourism</p> <p>Edition 39 (August - November) 2011</p>	<p>Finance, Legal, Property & Design, Procurement and Freedom Leisure.</p>	<p>Toby Kingsbury Tel: 29-2701, Ian Shurrock Tel: 29-2084</p>
CAB 23385	13/10/11	<p>All Wards Policy Options Papers for the new City Wide Plan</p> <p>To approve housing, employment, transport and sustainable building policy options papers and supporting documents, including the sustainability appraisal, to go out to public consultation for six weeks.</p>	<p>Cabinet Cabinet Member for Planning, Employment, Economy & Regeneration</p> <p>Edition 40 (September - December) 2011</p>	<p>Internal Consultation taking place in August/ September 2011. Public Consultation due to be held for six weeks in November/ December pending Cabinet approval.</p>	<p>Helen Gregory Tel: 29-2293</p>

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CAB 23935	13/10/11	<p>All Wards Local Government Resource Review: Proposals for Business Rates Retention and Government Consultation Paper</p> <p>To set out the key elements of and main issues for the council arising from the proposals for business rate retention and a proposed council response to the questions set out in the consultation paper for Cabinet approval.</p>	<p>Cabinet Cabinet Member for Finance & Central Services</p> <p>Edition 40 (September - December) 2011</p>	<p>This report is part of the budget setting process which incorporates consultation with local residents and businesses</p>	<p>Mark Ireland Tel: 29-1240</p>
CAB 24410	13/10/11	<p>All Wards Brighton and Hove ICT Strategy</p> <p>The purpose of this report is to introduce the Information and Communication Technologies (ICT) strategy which sets out the council's approach to the delivery of enterprise information and supporting technical services. This strategy supersedes the Initial ICT Strategy 2008 - 2012. The Cabinet is asked to approve the strategy.</p>	<p>Cabinet Cabinet Member for Finance & Central Services</p>	<p>All other relevant council departments and senior officers</p>	<p>Paul Colbran Tel: 29-0283, Anita Baxter Tel: 29-5095, Karen Guthrie Tel: 29-3448, Mark Watson Tel: 29-1585</p>

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CAB 24147	13/10/11	All Wards Resilience Plan To seek Cabinet approval for the Resilience Plan (formerly known as the Major Incident and Business Continuity Plan).	Cabinet Cabinet Member for Communities, Equalities & Public Protection	Completed with internal and external partners	Robin Humphries Tel: 29-1313
CAB 24026	13/10/11	All Wards Secondary Schools Commission To seek Cabinet approval for changes in how we work with our secondary schools and academies and to establish expectations for these new arrangements.	Cabinet Cabinet Member for Children & Young People Edition 40 (September - December) 2011	Extensive consultation has been undertaken with secondary head teachers	Terry Parkin
CAB 24843	13/10/11	All Wards Waivers of Contract Standing Orders For Cabinet to note the number of waivers authorised under Contract Standing Order 18.2 & 18.3 during financial year 2010/11.	Cabinet Cabinet Member for Finance & Central Services	The Head of Property & Design and Head of Strategic Finance and Procurement will be consulted over the content of the report.	Claire Jones Tel: 291480

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ASC 23659	17/10/11 14/11/11	All Wards Accommodation and Support Plan for People with Learning Disabilities To seek agreement for a local commissioning plan for accommodation with support for people with learning disabilities	Adult Social Care & Health Cabinet Member Meeting Joint Commissioning Board Cabinet Member for Adult Social Care & Health Late Items Plan Edition 01 August - November 2011 (FP39)	Through the Learning Disability Partnership Board, Provider Forum service user and Carer groups	Diana Bernhardt Tel: 29-2363
DECISIONS ANTICIPATED FOR NOVEMBER 2011					
HMCC 14247	07/11/11 30/11/11	All Wards Review of Grounds Maintenance - Council housing land To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land. Note: This item is being deferred to 20 th October Housing Cabinet Member Meeting to allow for detailed consultation with the community and to seek the view of Housing Management	Housing Management Consultative Committee Housing Cabinet Member Meeting Cabinet Member for Housing Edition 21 (February - May 2010)	Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.	Graham Page Tel: 01273 293354

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		<p>Consultative Committee.</p> <p>Note: This item is being deferred to 5th January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.</p> <p>Note: This item is being deferred to allow for the phase 2 pilot projects to be delivered and evaluated and for the new service standards to be developed. A consultation progress report on the review will be presented to Housing Management Consultative Committee on 13 December 2010.</p>			
JCB 21596	14/11/11	<p>All Wards</p> <p>The Reconfiguration of Short Term Services</p> <p>To seek JCB approval for the Reconfiguration of Short Term Services</p>	<p>Joint Commissioning Board Cabinet Member for Adult Social Care & Health</p> <p>Edition 35 (April - July 2011)</p>	<p>Health and Adult Social Care internal and external stakeholders, Cabinet Member</p>	<p>Wendy Young Tel: 01273 574688</p>

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JCB 24252	14/11/11	All Wards Carers Strategy Refresh To update Carers Commissioning Strategy 2012/13 and agree new priorities for 2012/15.	Joint Commissioning Board Cabinet Member for Adult Social Care & Health	Carers Strategy Group September 2011 Carers Forum October 2011 Carers Support Group Sept-Oct 2011 Carers Voice September 2011	Tamsin Peart Tel: 01273 295253
JCB 24256	14/11/11	All Wards Review of Community and Voluntary Sector Mental Health Services The report will provide a summary of the service review with recommendation actions for the future commissioning of mental health services from the community and voluntary sector.	Joint Commissioning Board Cabinet Member for Adult Social Care & Health	Consultation will take place prior to the JCB	Anne Foster Tel: 01273 574657
ETSC MM 24849	29/11/11	All Wards Pedestrian Crossing Assessment To seek Cabinet Member support for the priority list submitted and to grant permission to begin implementation of those crossing points identified.	Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Transport & Public Realm	A previous Pedestrian Crossing Methodology report was submitted to the CMM on the 26th March 2011 and it was agreed, once assessments were carried out, to take the results to a future meeting.	Robin Reed Tel: 29-3856

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DECISIONS ANTICIPATED FOR DECEMBER 2011					
CAB 21123	08/12/11	All Wards Targeted Budget Management (TBM) 2011/12 Month 7 To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		Nigel Manvell Tel: 29-3104
CAB 23937	08/12/11	All Wards Budget Update and Savings 2012/13 To note any changes to the council's overall resource position and to agree the provisional savings options for setting the 2012/13 budget	Cabinet Cabinet Member for Finance & Central Services Edition 40 (September - December) 2011	This report is part of the budget setting process which incorporates consultation with local residents and business	Mark Ireland Tel: 29-1240

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CAB 24613	08/12/11	All Wards Waste Strategy Review To seek Cabinet approval to review and update the Municipal Waste Strategy which was agreed by Cabinet in March 2010.	Cabinet Cabinet Member for Environment & Sustainability		Gillian Marston Tel: 29-4701
DECISIONS ANTICIPATED FOR JANUARY 2012					
CYP 22134	09/01/12	All Wards Proposed New School for Hove - Consultation regarding Permanent arrangements The purpose of this report is to seek authorisation to commence the statutory process to make permanent the temporary arrangements at Connaught.	Children & Young People Cabinet Member Meeting Cabinet Member for Children & Young People Edition 36 (May - August 2011)	The consultation to be undertaken will comply with the requirements of the School Organisation regulations that are currently in place. This requires that we consult with any person who may have an interest in the proposal.	Gillian Churchill Tel: 29-3515

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CAB 21043	19/01/12	All Wards Council Tax Base 2012/13 To set the council tax base and establish the estimated revenue from Council Tax for 2012/13	Cabinet Cabinet Member for Finance & Central Services Annual Forward Plan 2011-2012		James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240
CAB 21658	19/01/12	All Wards Development of new Council Single Equality Scheme and Council Equality and Inclusion Policy To seek approval for the proposed new scheme and policy.	Cabinet Cabinet Member for Communities, Equalities & Public Protection Annual Forward Plan 2011-2012	Internal & External stakeholders: (inc. staff, service-users, residents, community and voluntary sector groups). Consultation period June-Sep 2011.	Mary Evans Tel: 29-1577

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ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					
ETSC MM 22533		<p>All Wards Road Safety 2020 Casualty Reduction Targets</p> <p>To provide details of the proposed casualty reduction targets for the next road safety strategy period ending 2020, and approve revised targets pending the submission of a new strategy.</p>	<p>Environment, Transport & Sustainability Cabinet Members Meeting Cabinet Member for Environment & Sustainability</p> <p>Edition 37 (June - September 2011)</p>	Not required.	Phil Clarke Tel: 29-3705
CAB 22912		<p>All Wards City Commissioning Plan</p> <p>To seek Cabinet approval for a four year plan setting out the indicative strategic commissioning priorities for the city 2011/12-2013/14</p>	<p>Cabinet Leader of the Council</p> <p>Late Items Plan Edition 02 June - September 2011 (FP37)</p>	Internal and external stakeholders inc. corporate management team, city partnerships, key public sector organisations, CVSF representatives, elected members – Cabinet and Overview & Scrutiny, through a range of means: verbal briefings, presentations, written papers. March – June 2011	Emma McDermott Tel: 29-3944

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CAB 17853		<p>All Wards Preston Barracks Development – Update and future arrangements</p> <p>To advise of progress since the September 2009 report to Cabinet in developing wider scheme proposals in partnership with the University of Brighton. The report will also seek agreement to the next stages of work and setting out an indicative timetable.</p> <p>Note: This item was originally listed in error as going to September Cabinet and was intended to go to October Cabinet.</p> <p>Note: This item has been deferred to allow the partners time to complete discussions and consider options for future arrangements</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 28 (September - December 2010)</p>		<p>Mark Jago Tel: 29-1106</p>
CAB 8684		<p>All Wards Circus Street Development Site</p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	<p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	<p>Max Woodford Tel: 29-3451</p>

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		<p>market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting. This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers</p>			

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		<p>before officers are in a position to be able to recommend the proposals to Members</p> <p>Note: The report has been deferred to allow further negotiations.</p>			
CAB 5498		<p>All Wards Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		Angela Dymott Tel: 29-1450

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